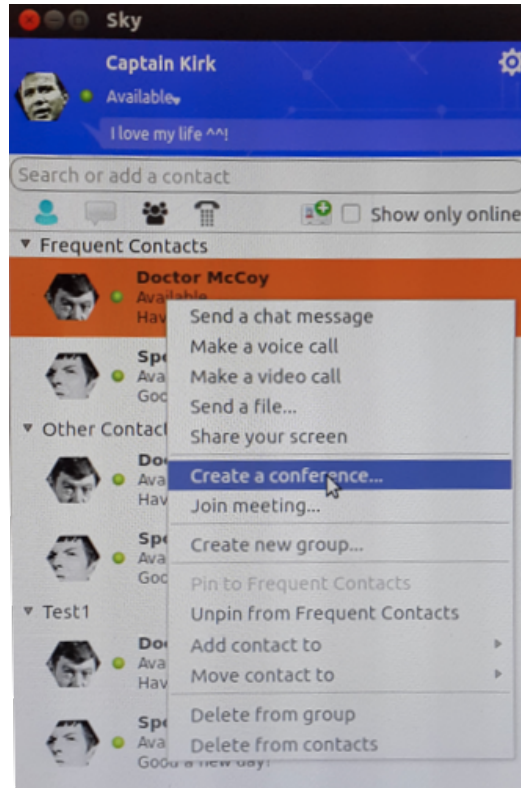


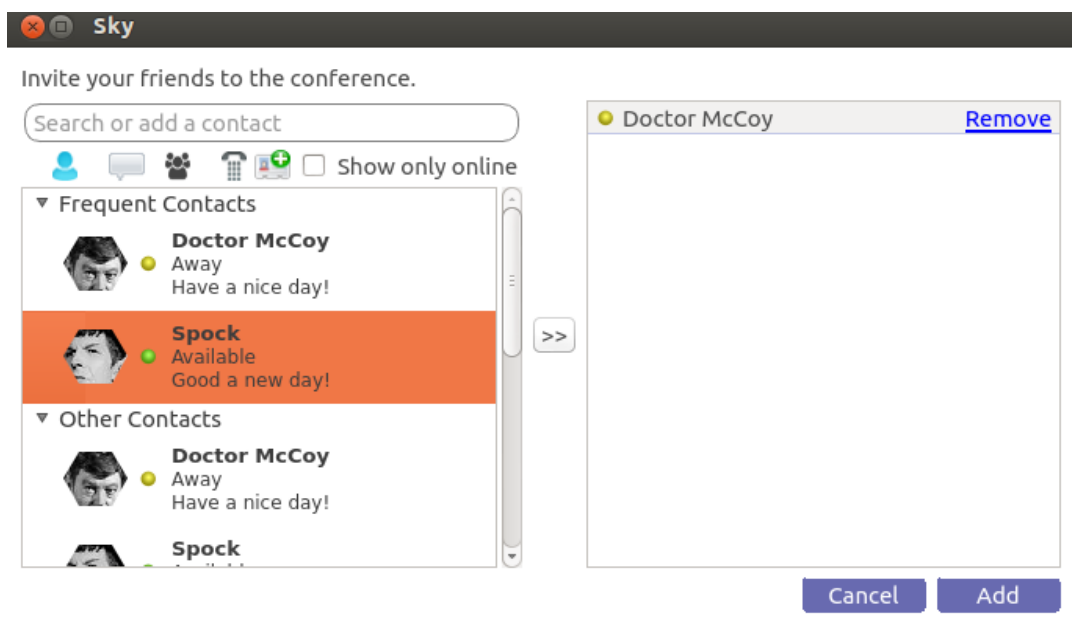
HOW TO CREATE A CONFERENCE CALL

First way: Create a conference call from contact list:

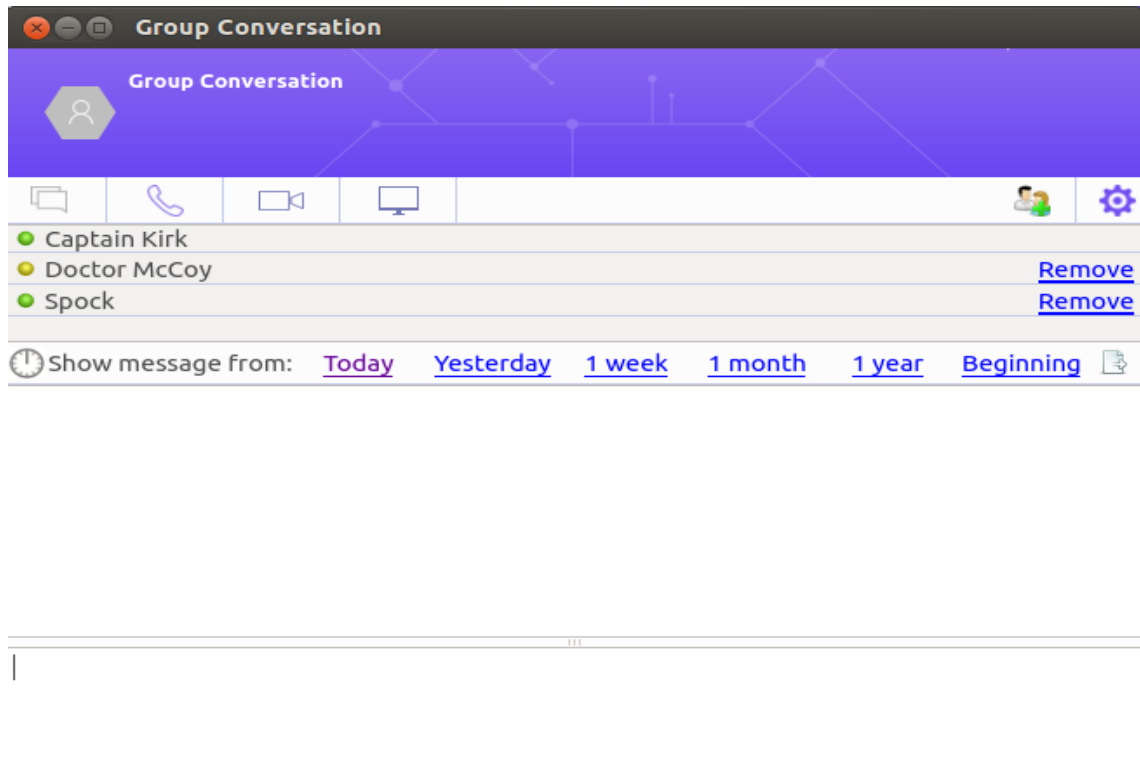
Step 1: Right-click on a user in contact list:



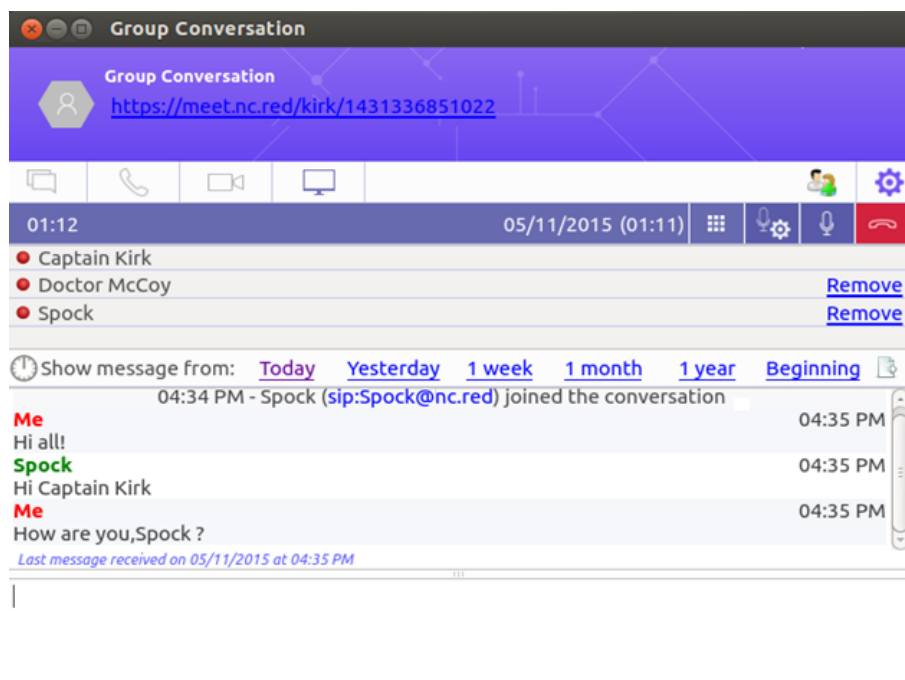
Step 2: Choose “Create a conference” to create a group call, then an invite window will display:



Step 3: Invite your contacts to the conference by choosing users in the left window, and moving them to the right window. Then click [Add] button -> Group conversation window will start:

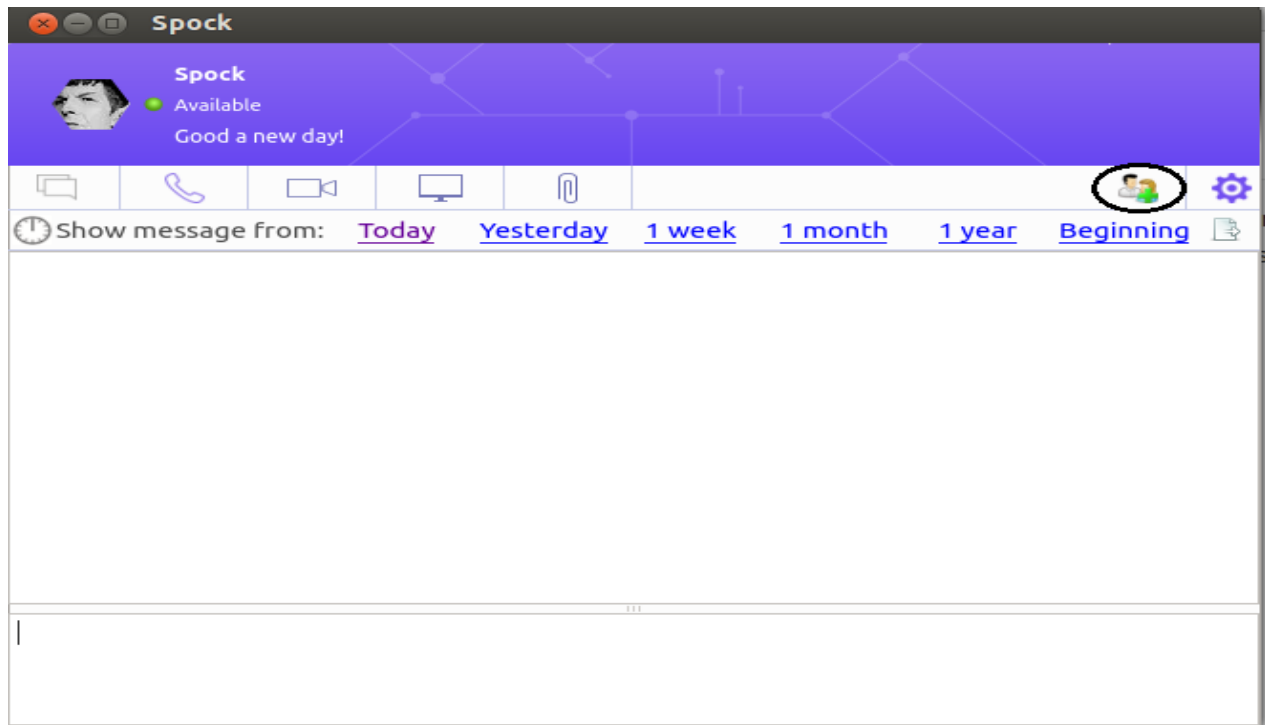


Step 4: Click [Call] button if you want to call the group, and you can chat with the group from group the conversation window

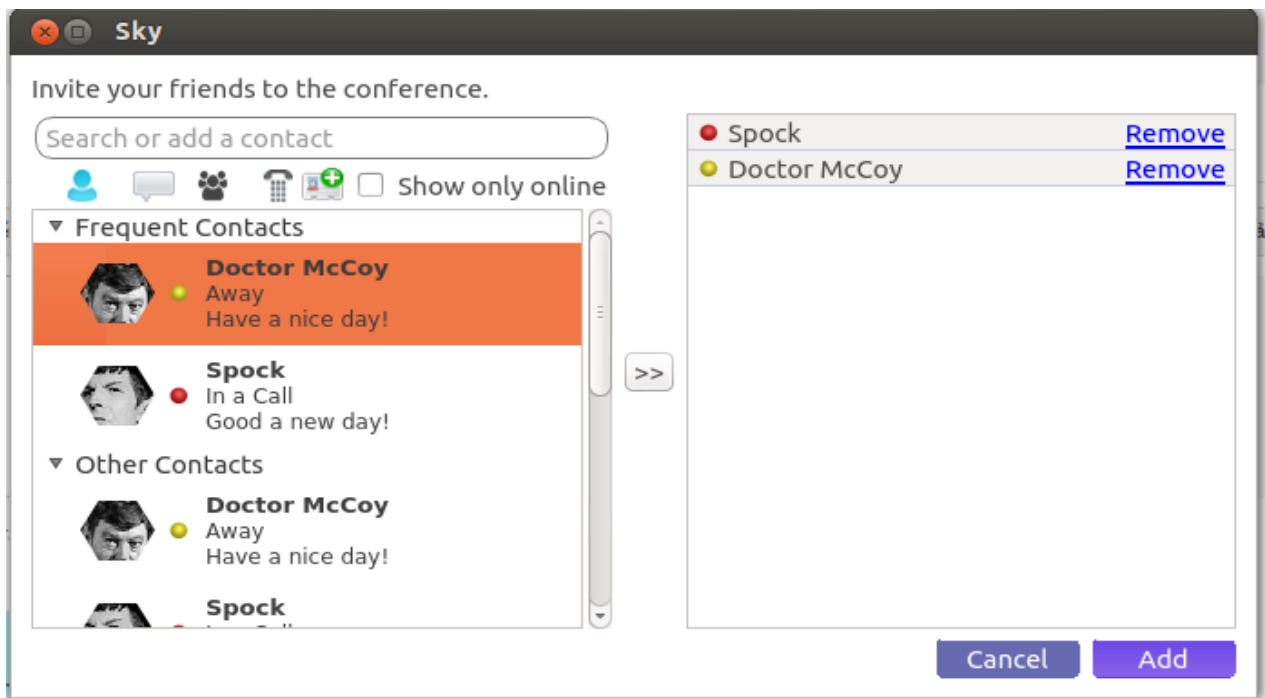


Second way: Create a conference call from chat window

Step 1: Double-click on a person in contact list, to start a chat window:



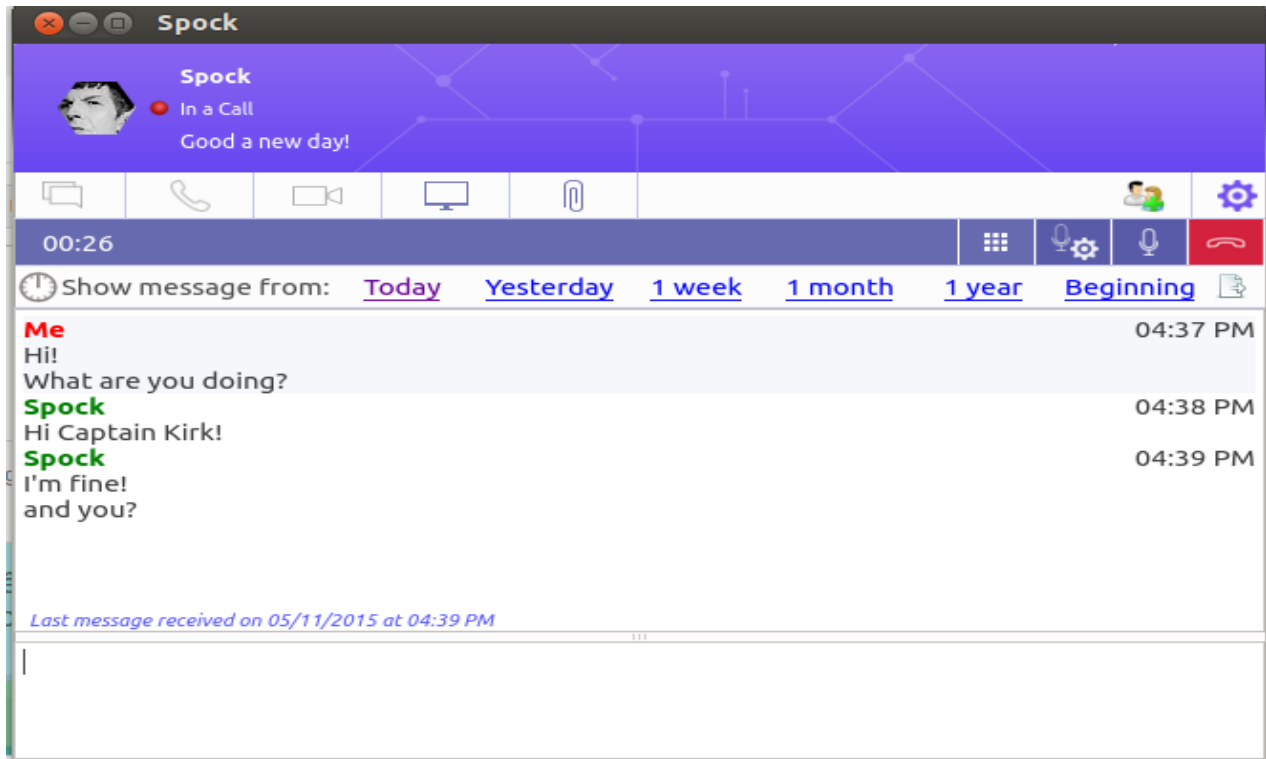
Step 2: Click the [Add participants] button (black circle) to invite users -> Invite window displays:



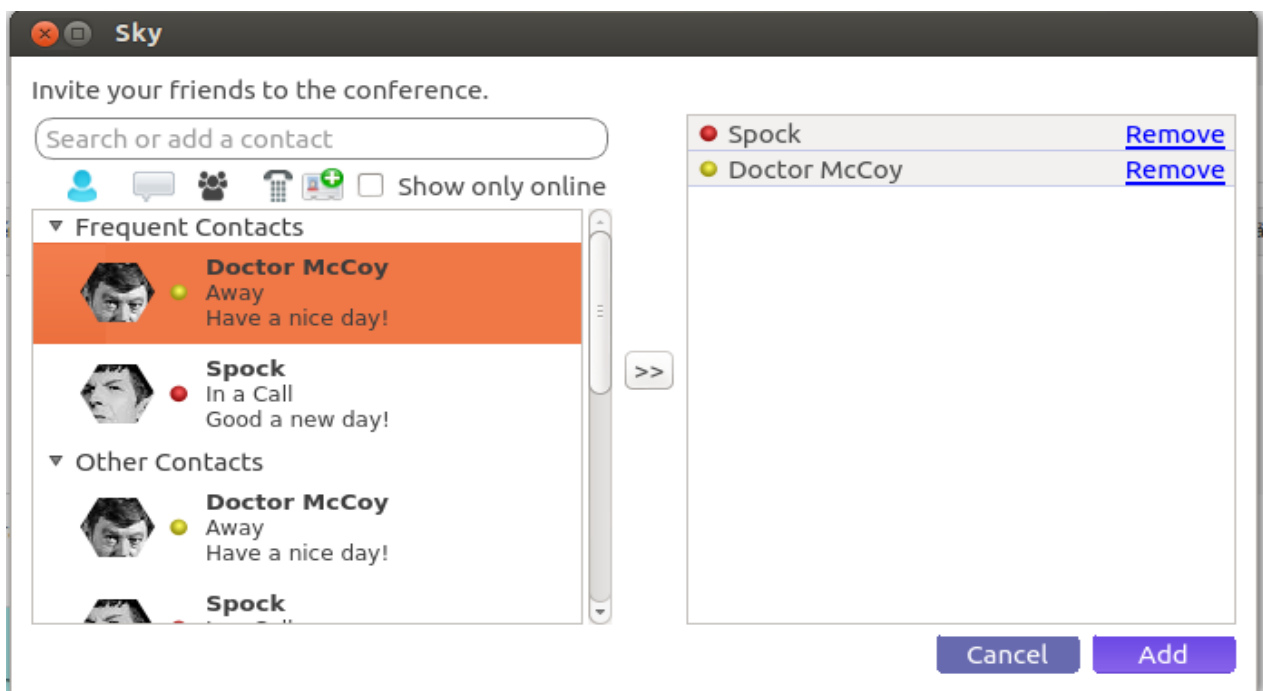
Steps 3 & 4 similar to the first way

Third way: Create a conference call from call window:

Step 1: You're in a call with another user

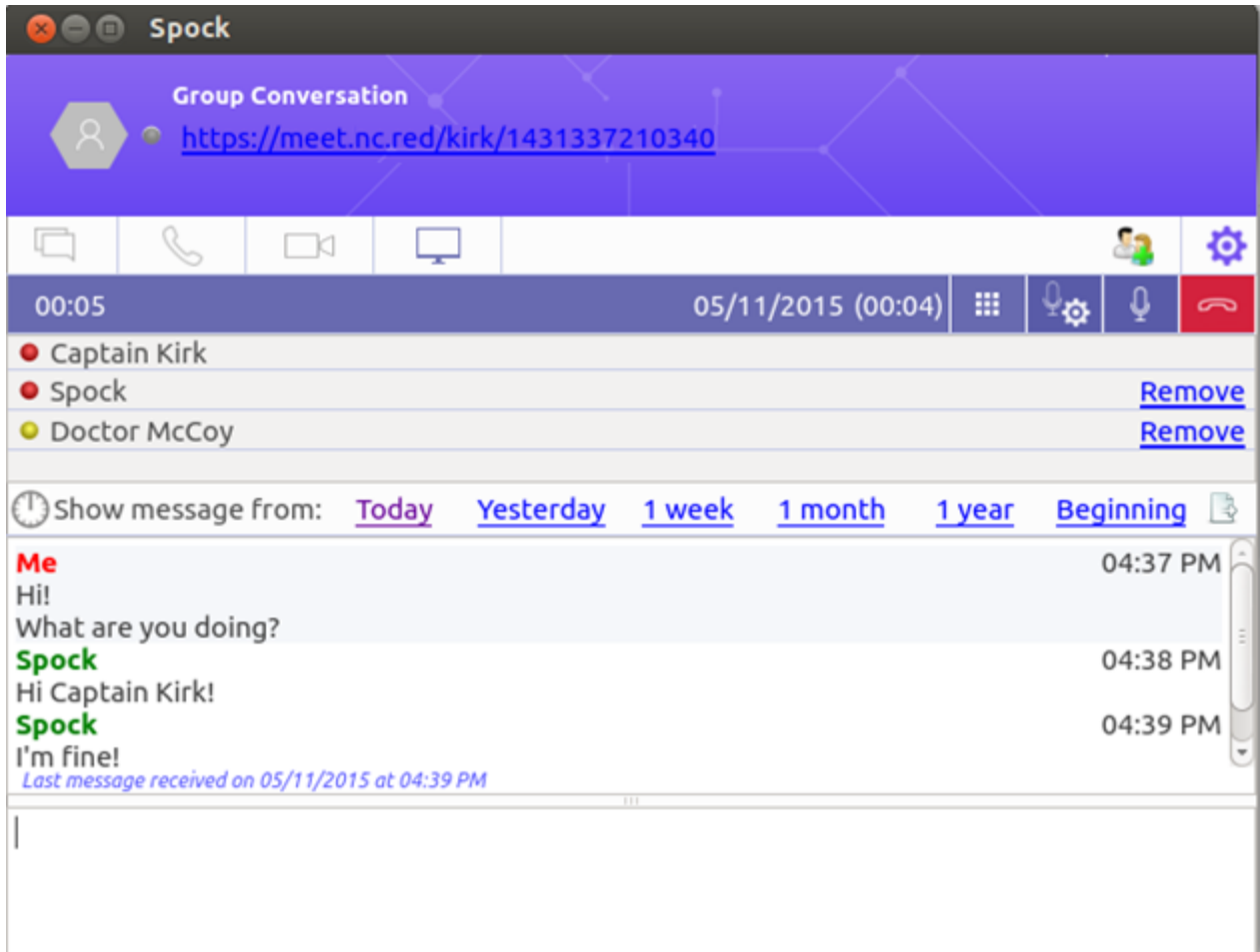


Step 2: Click [Add participants] button, to invite users to group call -> Invite window displays:



Step 3: Invite your friends to the conference, by choosing contacts from the left window, and moving to the right window.

Then click the [Add] button -> Two person call window changes to a group call window:



You can't start a conference call from the file transfer window.